

Withdrawal from Non-Renewable Energy Utility Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, ZIP Code]

Dear [Utility Company Representative's Name],

I am writing to formally notify you of my decision to withdraw from your non-renewable energy utility service, effective immediately. My account number is [Insert Account Number].

Please confirm the cancellation of my service and any final billing requirements at your earliest convenience. I would appreciate a confirmation letter outlining the final steps in this process.

Thank you for your attention to this matter.

Sincerely,

[Your Name]