

Utility Billing Preference Submission

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally submit my preference for the monthly utility billing options available to me. My account number is [Your Account Number].

After reviewing the available options, I would like to choose the following billing preference:

[Insert Desired Billing Option]

Please let me know if you require any further information or documentation. I would appreciate it if you could confirm the receipt of this request and the implementation of my preferred billing option.

Thank you for your assistance.

Sincerely,

[Your Name]