

Appeal for Different Utility Billing Arrangement

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Contact Name],

I hope this letter finds you well. I am writing to formally request a reconsideration of my current utility billing arrangement due to [briefly state your reason, e.g., financial hardship, change in circumstances].

My account number is [Your Account Number]. I have been a customer since [Year] and have consistently paid my bills on time. However, due to [elaborate on your situation], I am finding it increasingly difficult to maintain my current payment schedule.

I kindly request that you consider an alternative billing arrangement, such as [suggest a specific arrangement, e.g., a payment plan, deferred payment options]. I believe this would greatly assist me during this challenging time while allowing me to continue fulfilling my obligations to your company.

I appreciate your understanding and consideration in this matter. Please feel free to contact me at your earliest convenience to discuss potential solutions.

Thank you for your attention to this request.

Sincerely,

[Your Name]