

Notice of Seasonal Utility Rate Updates

Date: [Insert Date]

Dear [Customer Name],

We hope this message finds you well. We wish to inform you about the upcoming changes to our utility rates as we transition into the [insert season, e.g., winter, summer]. These changes are part of our ongoing commitment to providing reliable and affordable services.

New Rate Structure

Effective [Insert Effective Date], our new utility rates will be as follows:

- Residential Rate: [Insert New Rate]
- Commercial Rate: [Insert New Rate]
- Industrial Rate: [Insert New Rate]

We encourage you to review your usage and consider ways to optimize your consumption to help manage your bills effectively.

If you have any questions or require assistance, please do not hesitate to contact our customer service team at [Insert Contact Information].

Thank you for your understanding and continued support.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]