

Utility Service Verification Letter

Date: [Insert Date]

To Whom It May Concern,

This letter serves to verify that [Customer Name], residing at [Customer Address], has been a customer of [Utility Company Name] since [Start Date]. The services provided include [List Services: e.g., electricity, gas, water].

The account number associated with this customer is [Account Number].

During the time of service, the account has remained in good standing and all payments have been made as per the terms of service.

This verification is issued for the purpose of tax documentation. Should you require further information, please feel free to contact us at [Utility Company Phone Number] or [Utility Company Email].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Utility Company Name]

[Utility Company Address]

[Utility Company Phone Number]