

Notification of Utility Connection Delay

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that there has been an unexpected delay in the connection of your utility services scheduled for [original connection date].

We sincerely apologize for any inconvenience this may cause and assure you that we are working diligently to resolve the issue. The new projected connection date is [new connection date].

Thank you for your understanding and patience during this time. Please feel free to reach out to us at [contact information] if you have any questions or require further assistance.

Warm regards,

[Your Company Name]

[Your Company Address]

[Your Contact Information]