

Utility Connection Delay Notification

Date: [Insert Date]

To: [Tenant's Name]

[Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to inform you about an unexpected delay in the connection of utilities at your new residence located at [Property Address].

Due to [brief explanation of the reason for the delay, e.g., unforeseen technical issues, scheduling conflicts with utility providers], we are unable to complete the utility connection as initially scheduled. We understand the importance of having these utilities operational, and we sincerely apologize for any inconvenience this may cause.

We are actively working with the utility providers to expedite the process and anticipate that the delay will be resolved by [provide estimated time frame]. We will keep you updated on any progress and notify you as soon as the utilities are connected.

Thank you for your understanding and patience during this time. If you have any questions or require further information, please feel free to contact us at [Your Contact Information].

Warm regards,

[Your Name]

[Your Title]

[Your Company/Management Name]

[Contact Information]