

Acknowledgment of Delay in Utility Service Connection

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Contact/Customer Service],

I am writing to formally acknowledge the delay in the connection of my utility service at [insert address]. I understand that complications can arise during the installation process, and I appreciate your ongoing efforts to address my service request.

As I have been informed, my service was originally scheduled for connection on [insert original date]. However, I was recently notified of a delay, and I would like to confirm the new anticipated timeline for the connection. Your prompt response to this matter would be greatly appreciated.

Thank you for your attention to this issue. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Contact Information]