

Utility Tariff Breakdown Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

To Whom It May Concern,

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Subject: Request for Utility Tariff Breakdown

Dear [Utility Company Representative],

I am writing to request a detailed breakdown of the utility tariffs associated with my account ([Your Account Number]) for budgeting purposes. It would be helpful to receive information regarding:

- The current rates for each service provided (electricity, water, gas, etc.)
- Any applicable fees or charges
- Specific details on tiered pricing structures, if applicable
- Average consumption data for the past year

This information is crucial for effective budgeting and management of my utility expenses. I would appreciate your prompt response to this request.

Thank you for your assistance.

Sincerely,

[Your Name]