

Direct Debit Authorization

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company],

I am writing to authorize you to set up a direct debit from my bank account for my utility payments. Below are the details required to complete this setup:

Account Information

Account Holder Name: [Your Name]

Account Number: [Your Account Number]

Utility Service Address: [Your Utility Service Address]

Bank Information

Bank Name: [Your Bank Name]

Bank Account Number: [Your Bank Account Number]

Sort Code: [Your Bank Sort Code]

Please confirm the setup of this direct debit and kindly inform me of the schedule for my future payments.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Contact Information]