

Application for Direct Debit Utility Payment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Utility Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Utility Company Name],

I am writing to request the establishment of a direct debit arrangement for my utility payments. My account details are as follows:

Account Number: [Your Account Number]

Service Address: [Your Service Address]

I would like my utility payments to be automatically withdrawn from my bank account on the due date each month. Please find my bank details below:

Bank Name: [Your Bank Name]

Account Number: [Your Bank Account Number]

Sort Code: [Your Bank Sort Code]

If you require any further information to facilitate this process, please do not hesitate to contact me at the phone number or email address provided above.

Thank you for your attention to this matter. I look forward to your prompt confirmation.

Sincerely,

[Your Name]