

# Service Plan Consumption Inquiry

Date: [Insert Date]

To: [Service Provider's Name]

[Service Provider's Address]

Dear [Service Provider's Contact Name],

I hope this message finds you well. I am writing to inquire about my service plan consumption for the period of [Insert Start Date] to [Insert End Date]. I would appreciate it if you could provide me with a detailed report highlighting my usage during this timeframe.

Specifically, I am interested in the following information:

- Total data usage
- Total call minutes
- Total text messages sent
- Any additional charges incurred

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]

[Your Account Number]