

# Utility Connection Application

Date: [Insert Date]

[Utility Company Name]

[Utility Company Address]

[City, State, ZIP Code]

Dear [Utility Company Contact],

We are writing to formally request the connection of utility services for our newly constructed multi-unit residential building located at [Building Address].

Details of the property are as follows:

- Property Name: [Property Name]
- Number of Units: [Number of Units]
- Property Type: Multi-Unit Residential
- Expected Occupancy Date: [Expected Occupancy Date]

We will require the following services:

- Electricity
- Water
- Gas (if applicable)

Attached are the necessary documents, including:

- Construction Completion Certificate
- Site Plan
- Building Permit

We appreciate your prompt attention to this matter and look forward to your swift response regarding the utility connection process. Please feel free to contact me directly at [Your Phone Number] or [Your Email Address] for any further information.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Company Address]

[City, State, ZIP Code]