

Utility Payment Plan Agreement Renewal

Date: [Insert Date]

Account Holder Name: [Insert Name]

Account Number: [Insert Account Number]

Utility Company Name: [Insert Utility Company Name]

Utility Company Address: [Insert Address]

Dear [Account Holder Name],

We are writing to confirm the renewal of your Utility Payment Plan Agreement. Your current payment arrangement is set to expire on [Insert Expiration Date], and we are pleased to offer you a continuation of this plan.

Below are the details of the renewed agreement:

- **Monthly Payment Amount:** [Insert Amount]
- **New Payment Due Date:** [Insert Date]
- **Duration of the Plan:** [Insert Duration]

Please review the terms and confirm your acceptance of this renewal by signing and returning this letter by [Insert Return Date]. If you have any questions or require adjustments to your payment plan, feel free to contact us at [Insert Contact Information].

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Title]

[Utility Company Name]