

Environmental Impact Assessment Notification

Date: [Date]

To: [Recipient Name]

Address: [Recipient Address]

Dear [Recipient Name],

We are writing to inform you that an Environmental Impact Assessment (EIA) is being conducted for the proposed [Project Name], located at [Project Location]. This assessment is part of our commitment to ensuring environmental protection and regulatory compliance.

The purpose of the EIA is to evaluate the potential environmental effects of the proposed project and to identify ways to mitigate any adverse impacts. We encourage public participation and input during this process.

There will be a public meeting held on [Meeting Date] at [Meeting Location] to discuss the EIA findings and gather feedback from the community. We invite you to attend and share your thoughts.

Should you have any questions or require further information, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Company/Organization Name]

[Contact Information]