

Labeling Requirements Clarification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to clarify the labeling requirements for our new products that we plan to launch on [insert launch date]. Understanding these requirements is crucial to ensure compliance and avoid any regulatory issues.

1. **Product Name:** Ensure the name accurately reflects the product.
2. **Ingredients:** List all ingredients in descending order by weight.
3. **Nutritional Information:** Provide a complete nutritional panel where applicable.
4. **Warnings:** Include any necessary safety warnings in a prominent location.
5. **Contact Information:** Clearly display the manufacturer's contact details.

If there are any additional specifications or regulations that we need to be aware of, please let us know. Your guidance is invaluable as we move forward.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]