

Advanced Care Planning Follow-Up

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on our recent discussion regarding your advanced care planning. It is important to ensure that your healthcare preferences are clearly documented and understood by your loved ones and healthcare team.

As we discussed, completing your advanced care directive is a crucial step in this process. If you have any questions or require assistance in filling out the necessary forms, please do not hesitate to reach out.

Additionally, we encourage you to have a conversation with your family members about your wishes to ensure everyone is on the same page. If you would like, I can provide resources or arrange a family meeting to facilitate these important discussions.

Thank you for prioritizing your advanced care planning. Please let me know how I can support you further.

Sincerely,
[Your Name]
[Your Title]
[Your Contact Information]