

# Defamation Claim Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [MM/DD/YYYY]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally notify you of a defamatory statement made about me online that has adversely affected my professional reputation. The statement was published on [Platform/Website Name] on [Date of Publication], and it contains false information that misrepresents my character and professional conduct.

The specific statement in question is: "[Insert Defamatory Statement]."

This statement is not only untrue but has also caused significant harm to my personal and professional life. I hereby request that you take immediate action to remove this defamatory content from your platform and refrain from making further statements of this nature.

Should you fail to address this matter within [Number of Days] days, I may have no choice but to pursue legal action against you to protect my rights and reputation.

Thank you for your prompt attention to this serious matter. I look forward to your response.

Sincerely,

[Your Name]