

Letter of Online Defamation Claim

From: [Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

To: [Defendant's Name]
[Defendant's Address]
[City, State, Zip Code]

Dear [Defendant's Name],

I am writing to formally notify you that I believe you have published false and defamatory statements about me online. The statements in question appeared on [Platform/Website Name] on [Date].

The specific content that I find defamatory includes:
[Quote or summarize the defamatory statements].

These statements are false and have caused significant harm to my reputation. I demand that you immediately cease and desist from making further false statements about me and that you retract the statements made.

If you do not comply with this request within [number of days, e.g., 14 days], I will have no choice but to take legal action against you for defamation. Please consider this letter as a formal notice of my intent to pursue legal remedies.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]