Telecommuting Performance Evaluation

Date: **[Insert Date]**

Employee Name: **[Insert Employee Name]**

Department: **[Insert Department]**

Performance Metrics

- Quality of Work: **[Insert Evaluation]**
- Productivity: **[Insert Evaluation]**
- Communication: **[Insert Evaluation]**
- Team Collaboration: **[Insert Evaluation]**
- Adherence to Deadlines: **[Insert Evaluation]**

Strengths

[Insert strengths observed during the evaluation period]

Areas for Improvement

[Insert areas for improvement]

Overall Performance Rating

[Insert Performance Rating]

Additional Comments

[Insert any additional comments]

Employee Feedback

[Insert space for employee feedback]

Evaluator's Name: [Insert Evaluator's Name]

Position: [Insert Evaluator's Position]