

# Request for Review of Remote Work Policy

**Date:** [Insert Date]

**To:** [Manager's Name]

**From:** [Your Name]

**Subject:** Request for Review of Remote Work Policy

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally request a review of our current remote work policy. In light of recent developments and feedback from team members, I believe it may be beneficial to reassess how the policy aligns with our team's needs and overall productivity.

Specifically, I would like us to consider the following aspects:

- Flexibility in work hours
- Access to resources and support for remote employees
- Performance evaluation criteria for remote work

I believe a revised policy could enhance our work environment and bolster employee satisfaction. I would appreciate the opportunity to discuss this matter further and share some potential ideas and strategies.

Thank you for considering my request. I look forward to your response.

Best regards,

[Your Name]

[Your Job Title]

[Your Contact Information]