

# Equal Opportunity Employment Inquiry Letter

Date: [Insert Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about your company's commitment to equal opportunity employment and the practices you have in place to ensure a diverse and inclusive workplace.

As an individual who values diversity and equal opportunity, I am interested in understanding how [Company's Name] implements these principles in its hiring processes and workplace culture. Specifically, I would like to know more about your initiatives aimed at promoting diversity and inclusion among your employees.

Thank you for taking the time to address my inquiry. I look forward to your response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]