

# Request for Charity Legal Structure Consultation

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [Your Organization]. We are currently in the process of assessing our charity's legal structure to ensure compliance and optimize our operations.

Given your expertise in charity law and organizational structures, we would greatly appreciate the opportunity to consult with you regarding our specific needs and options available to us.

Could we schedule a meeting at your earliest convenience? We are eager to gain your insight and guidance on this important matter.

Thank you for considering our request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]