

# Unauthorized Use Claim

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

Recipient's Name  
Company's Name  
Company's Address  
City, State, Zip Code

Dear [Recipient's Name],

I am writing to formally notify you of an unauthorized use of my work, which I believe violates my rights. On [Date of Incident], I discovered that my work, [Title/Description of Work], has been used without my permission on [Location/Platform of Unauthorized Use].

This work is protected under [Specify Applicable Laws/Regulations], and I did not grant any permission for its use in this manner. As the rightful owner, I request that you cease this unauthorized usage immediately and provide me with written confirmation that this has been done.

Please contact me at your earliest convenience to discuss this matter further. I hope we can resolve this issue amicably and without the need for legal action.

Sincerely,  
[Your Name]