

Copyright Infringement Notification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name or Company Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally notify you of a copyright infringement involving my work. I have discovered that you are using my copyrighted material without permission, specifically [describe the copyrighted work, e.g., title, nature of the work].

The unauthorized use can be found at [insert the location of the infringement, such as a website URL or physical address]. This use infringes on my exclusive rights as the copyright holder.

As the holder of the copyright, I request that you immediately cease and desist from all infringing activities and remove the infringing material from your premises and/or website within [insert a reasonable timeline, e.g., 14 days].

If you fail to comply with this request, I may pursue further legal action to protect my intellectual property rights.

Thank you for your attention to this serious matter. I hope to resolve this issue promptly and amicably. Please confirm your receipt of this notice by responding to this letter.

Sincerely,

[Your Name]