

Request for Trademark Registration Consultancy

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Consultant's Name]

[Consultant's Firm]

[Consultant's Address]

[City, State, Zip Code]

Dear [Consultant's Name],

I am writing to request your consultancy services regarding the registration of a trademark for my business, [Your Business Name]. We aim to protect our brand identity and ensure that our products/services are distinguished in the marketplace.

We would like to understand the entire trademark registration process, including the necessary documentation, potential challenges, and timelines. Furthermore, we are interested in any recommendations you might have on conducting a trademark search to ensure our desired mark is available.

Please let me know a suitable time for us to discuss this further, and if possible, provide an estimate of your consultancy fees.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Business Name]