

Assistance in Securing Trademark Rights

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request your assistance in securing trademark rights for [specific trademark or brand name] that we intend to use in connection with [brief description of goods/services].

Given your expertise in intellectual property law and trademarks, I believe your guidance would be invaluable in navigating the application process. We aim to ensure that our trademark is adequately protected from potential infringements.

Please let me know a convenient time for us to discuss this matter further. I appreciate your consideration and look forward to your assistance.

Thank you very much for your time.

Sincerely,

[Your Name]

[Your Position]

[Your Company]