

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request clarification regarding the jurisdiction related to [specific issue or case].

Given the complexities surrounding this matter, it is important for me to understand the applicable jurisdiction to ensure compliance with all relevant laws and regulations. I appreciate any guidance you can provide on this issue.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]