

Letter of Amicable Resolution Suggestion

Date: [Insert Date]

From: [Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

To: [Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to address the recent situation regarding [mention the issue briefly], which has been a concern for both of us.

In the spirit of cooperation and mutual understanding, I would like to propose an amicable resolution to this matter. I believe that we can reach an agreement that satisfies both parties and allows us to move forward positively.

My suggestion is as follows: [Detail your proposal here, including any terms or conditions you think would be fair]. I am open to discussing this further and would appreciate hearing your thoughts on the matter.

Thank you for considering this proposal. I am confident that we can find a solution beneficial to both sides. I look forward to your response.

Warm regards,

[Your Name]