

# Request for Amendment to International Trade Agreement

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request an amendment to the [specify the name of the international trade agreement] established on [date of agreement]. We believe that revising certain provisions will enhance mutual benefits and ensure a more equitable trade relationship between our nations.

Specifically, we seek to amend the following sections:

- [Section/Clause 1 - Description of the proposed amendment]
- [Section/Clause 2 - Description of the proposed amendment]
- [Section/Clause 3 - Description of the proposed amendment]

We believe these changes will address [mention specific concerns or benefits], fostering a stronger partnership and facilitating trade growth.

We appreciate your consideration of this request and look forward to your response. Please let us know if further discussion is required.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]