

Chapter 11 Bankruptcy Filing Notification

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

This letter is to formally notify you that [Your Company Name] has filed for Chapter 11 bankruptcy protection on [Filing Date] in the [Jurisdiction] Bankruptcy Court. This filing was necessitated by [brief explanation of the reasons for filing].

As a result of this filing, there may be some changes in our operations, and we are committed to working closely with all stakeholders throughout this process. We anticipate that this decision will allow us to restructure our debts and emerge as a stronger company.

We appreciate your understanding during this challenging time. Our intention is to maintain open lines of communication. If you have any questions or require further information, please feel free to contact me directly at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]