

Bankruptcy Filing Notification

Date: [Insert Date]

[Your Name]

[Your Business Name]

[Your Business Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to inform you that, as of [insert filing date], I have filed for bankruptcy under Chapter [insert chapter, e.g., 7 or 11] of the Bankruptcy Code for my sole proprietorship, [Your Business Name]. This was a difficult decision, made in light of [briefly explain the reason, e.g., financial difficulties, unforeseen expenses, etc.].

The filing has been submitted to the [insert appropriate bankruptcy court] and my case number is [insert case number]. I have appointed [insert attorney's name, if applicable] as my legal representative, who can be contacted at [insert attorney's contact information].

Attached to this letter are copies of the relevant court documents for your reference. If you have any questions or need further information, please feel free to contact me directly at [your phone number] or [your email address].

Thank you for your understanding during this difficult time.

Sincerely,

[Your Name]

[Your Title, if applicable]

[Your Business Name]