

Notification of Legal Services

Date: [Insert Date]

To: [Client's Name]

Address: [Client's Address]

City, State, Zip: [Client's City, State, Zip]

Dear [Client's Name],

We are writing to formally notify you of our legal services pertaining to your recent criminal matter. Our firm, [Law Firm Name], is dedicated to providing you with the highest quality legal representation.

We understand the stress and urgency of your situation, and we are here to help you navigate through the legal process. Our team will be conducting a thorough review of your case and will keep you informed of all developments.

Please do not hesitate to reach out to us with any questions or concerns. Your rights and interests are our top priority.

Thank you for entrusting us with your legal matters. We look forward to working closely with you.

Sincerely,

[Your Name]

[Your Title]

[Law Firm Name]

[Law Firm Phone Number]

[Law Firm Email Address]