

Arbitration Notification for Postponement

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Address]

Subject: Notification of Postponement of Arbitration Hearing

Dear [Recipient's Name],

We are writing to inform you that the arbitration hearing originally scheduled for [original date] has been postponed. This decision has been made due to [reason for postponement].

The new date for the arbitration hearing is [new date]. We sincerely apologize for any inconvenience this may cause and appreciate your understanding in this matter.

Should you have any questions or require further information, please do not hesitate to contact us at [contact information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]