

# Settlement Proposal for Tax Dispute

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Subject: Proposal for Settlement of Tax Dispute

Dear [Recipient's Name],

We are writing to address the ongoing tax dispute between [Your Company Name] and [Tax Authority/Agency Name] regarding [briefly describe the nature of the dispute, e.g., disputed tax amount, years involved].

In an effort to resolve this matter amicably and avoid further escalation, we would like to propose a settlement agreement. The key points of our proposal are as follows:

- **Proposed Settlement Amount:** [Insert Amount]
- **Payment Terms:** [Specify terms, e.g., payment plan, single payment]
- **Deadline for Acceptance:** [Insert Date]

We believe this settlement is beneficial for both parties and will allow us to move forward without protracted litigation or ongoing disputes. We are committed to cooperating fully throughout this process.

Please feel free to reach out to me at [Your Phone Number] or [Your Email Address] if you have any questions or would like to discuss this proposal further.

Thank you for considering our proposal. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]