

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Agency or Company Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up regarding our ongoing tax dispute resolution concerning [briefly state the nature of the dispute, e.g., "the tax assessment for the year 2022"]. As we previously discussed on [date of last communication], I appreciate your assistance in this matter.

As of today, I have not yet received any updates regarding the resolution process. I would like to kindly inquire if there have been any developments or if any further information is required from my side to expedite the process.

Your attention to this matter is greatly appreciated, and I look forward to your prompt response. Thank you for your continued support and understanding.

Sincerely,

[Your Name]
[Your Title, if applicable]