

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Subject: Proposal for Employment Contract Negotiation

Dear [Employer's Name],

I hope this message finds you well. I am writing to discuss the terms of my employment contract as [Position Title] at [Company's Name]. I am excited about the opportunity to join your esteemed team and would like to propose a few adjustments to the initial contract proposal we discussed.

- 1. Salary:** I would like to propose a salary of [Proposed Salary] based on my qualifications and industry standards.
- 2. Benefits:** I am keen on discussing additional benefits such as [mention specific benefits], which I believe would enhance my productivity and job satisfaction.
- 3. Remote Work Options:** I would also appreciate the possibility of including remote work options to maintain a work-life balance.

I believe these adjustments would be mutually beneficial and align with the goals of our collaboration. I am looking forward to your feedback on these proposals and am eager to discuss this in further detail.

Thank you for considering my suggestions. I am excited about the prospect of working with [Company's Name] and contributing to our shared success.

Warm regards,

[Your Name]

[Your Position Title] (if applicable)