

Salary Negotiation Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Subject: Salary Negotiation

Dear [Manager's Name],

I hope this message finds you well. I would like to take the opportunity to discuss my current salary. Over the past [duration], I have taken on additional responsibilities and contributed to [specific achievements or projects] that have positively impacted the team and the company.

In light of my contributions and the market trends for my position, I would like to request a salary review. I believe that an adjustment would reflect my dedication and the value I bring to [Company's Name].

Thank you for considering my request. I look forward to discussing this with you further.

Sincerely,

[Your Name]