

Shareholder Meeting Confirmation Receipt

Date: [Insert Date]

To: [Shareholder Name]

[Shareholder Address]

Dear [Shareholder Name],

We hereby acknowledge receipt of your confirmation to attend the upcoming shareholder meeting scheduled for [Insert Date and Time], at [Insert Location].

Details of the meeting are as follows:

- Date: [Insert Date]
- Time: [Insert Time]
- Location: [Insert Location]

If you have any questions or require further information, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your continued support and involvement.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]