

# Non-Compete Agreement Clarification

Date: [Insert Date]

To: [Board Member's Name]

From: [Your Name / Company Name]

Subject: Clarification of Non-Compete Agreement

Dear [Board Member's Name],

I hope this message finds you well. I am writing to provide clarification regarding the non-competes agreement that was previously discussed and signed on [Insert Date of Agreement].

As outlined in the agreement, the primary intent is to protect our company's proprietary information and competitive standing in the industry. It is important that all board members understand the following key points:

- The geographical scope of the non-competes covers [Insert Geographical Area].
- The duration of the non-competes is set for [Insert Duration] following the termination of your service as a board member.
- The types of activities restricted include [List Activities].

If you have any questions or need further clarification regarding your obligations under the agreement, please feel free to reach out at your earliest convenience.

Thank you for your attention to this important matter.

Sincerely,

[Your Full Name]

[Your Title]

[Company Name]

[Contact Information]