

# Follow-Up Letter on Unresolved Concerns

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to follow up on my previous communication dated [insert previous date] regarding the unresolved issues in my apartment located at [your apartment address]. These concerns include:

- [Brief description of concern #1]
- [Brief description of concern #2]
- [Brief description of concern #3]

As these issues have not yet been addressed, I would appreciate an update on their status at your earliest convenience. I understand that you may have many responsibilities, but a timely resolution would greatly enhance my living situation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]