

Probate Court

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To: [Recipient Name]

[Recipient's Address]

[City, State, ZIP Code]

Subject: Confirmation of Probate Hearing

Dear [Recipient Name],

This letter is to confirm your hearing scheduled for the probate case titled [Case Name/Number].
The details are as follows:

Date: [Insert Hearing Date]

Time: [Insert Hearing Time]

Location: [Insert Court Location]

Please ensure your presence at the hearing, as it is crucial for the proceedings of this case. If you have any documents or evidence you wish to present, please be prepared to bring them along.

If you have any questions or require further information, feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]