

Inspection Report Discrepancies

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name/Company Name]

Subject: Inspection Report Discrepancies for [Property Address]

Dear [Recipient's Name],

We have completed the inspection of the property located at [Property Address] on [Inspection Date]. During our review, several discrepancies were noted that require your attention. Below is a summary of these findings:

- **Discrepancy 1:** [Description of Discrepancy 1]
- **Discrepancy 2:** [Description of Discrepancy 2]
- **Discrepancy 3:** [Description of Discrepancy 3]

We recommend addressing these issues prior to proceeding with any further action regarding this property. Please let us know how you wish to proceed or if you require further clarification on any of the discrepancies listed above.

Thank you for your attention to these matters.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]