

Letter Regarding Escrow Issues

Date: [Insert Date]

To: [Insert Recipient's Name]

Escrow Officer: [Insert Escrow Officer's Name]

Escrow Company: [Insert Escrow Company Name]

Address: [Insert Address]

City, State, Zip: [Insert City, State, Zip]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to address some issues that have arisen regarding the escrow account related to the property located at [Insert Property Address]. Specifically, we have noticed the following concerns:

- [Insert Issue #1]
- [Insert Issue #2]
- [Insert Issue #3]

We kindly request your immediate attention to these matters to ensure that the transaction proceeds smoothly and according to the agreed timeline.

Please let us know a suitable time for us to discuss these issues further. We appreciate your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

Email: [Your Email]

Phone: [Your Phone Number]