

# Classified Document Release Notification

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Release of Classified Document

Dear [Recipient's Name],

This letter serves to formally notify you of the release of classified document(s) pertaining to [brief description of the subject or purpose]. The documents have been reviewed and deemed appropriate for release in accordance with [relevant policies or regulations].

Document Details:

- Document Title: [Document Title]
- Classification Level: [Classification Level]
- Release Date: [Insert Release Date]

Access to the documents will be granted on [Insert Access Date]. Please ensure that you adhere to all security protocols during the review and handling of this information.

If you have any questions regarding this release, do not hesitate to contact me via [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]