

Letter of Legal Service Pricing Discussion

Date: _____

From: [Your Name]
[Your Firm's Name]
[Your Address]
[City, State, ZIP Code]
[Your Email Address]
[Your Phone Number]

To: [Client's Name]
[Client's Address]
[City, State, ZIP Code]

Dear [Client's Name],

Thank you for reaching out to discuss the pricing of our legal services. We value the opportunity to work with you and want to ensure that our services meet your expectations and needs.

Below is a breakdown of our service pricing:

- Initial Consultation: \$[Amount]
- Hourly Rate: \$[Amount] per hour
- Retainer Fee: \$[Amount]
- Document Preparation: \$[Amount] per document
- Additional Services: \$[Amount] (specify as needed)

Please let us know if you require further clarification on our pricing structure or have specific budget considerations. We are committed to providing the best legal services while being mindful of your financial constraints.

Looking forward to discussing this matter further.

Sincerely,

[Your Name]
[Your Title]
[Your Firm's Name]