

# Legal Cost Reassessment Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Law Firm/Company Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request a reassessment of the legal costs associated with [specific case or matter] that took place on [specific dates or timeframe].

As per our previous discussions and the agreement dated [insert date of agreement], I would like to seek clarification on the fees related to [specific services or billing items]. I believe a reassessment is warranted considering [insert reasons for reassessment, e.g., discrepancies, unexpected charges, changes in scope of services].

Enclosed, please find [list any supporting documents, e.g., previous invoices, agreements, correspondence] for your reference. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your cooperation.

Sincerely,

[Your Name]