

Law Firm Fee Review

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We hope this message finds you well. As part of our commitment to providing excellent legal services and maintaining transparency, we are reaching out to discuss our current fee structure and to conduct a review of the fees associated with your ongoing legal matters.

We believe it is important for you to understand how our fees are determined and to ensure that they align with the scope of work performed on your behalf. Please find a breakdown of our fees below:

- Hourly Rate: [Insert Hourly Rate]
- Flat Fees: [Insert Details]
- Retainer: [Insert Retainer Fee]

If you have any questions regarding these fees or if you would like to discuss your current billing, please do not hesitate to contact us. We value your trust and are here to assist you.

Thank you for your attention to this matter. We look forward to continuing to work with you.

Sincerely,

[Your Name]

[Your Title]

[Law Firm Name]

[Law Firm Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]