

# Congratulations!

Dear [Student's Name],

We are thrilled to inform you that you have been included in the Honor Roll for the [specify term/semester/year]. Your hard work and dedication to your studies have truly paid off, and this recognition is a testament to your commitment to academic excellence.

The Honor Roll will be announced during the upcoming awards ceremony on [date]. We encourage you to attend and celebrate this achievement with your fellow students, teachers, and family.

Congratulations once again on this wonderful achievement! We are proud of you!

Sincerely,  
[Your Name]  
[Your Title/Position]  
[School Name]  
[Contact Information]