

Classroom Safety Compliance Inquiry

Date: [Insert Date]

[Your Name]

[Your Position]

[Your School/Organization Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Recipient Name]

[Recipient Position]

[Recipient School/Organization Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to inquire about the current safety compliance status of our classroom facilities. As we prioritize the health and safety of our students, it is crucial to ensure that all safety protocols and regulations are being followed.

Specifically, I would like to know about the following:

- Fire safety measures
- Emergency evacuation plans
- Health and hygiene protocols
- Regular safety inspections and maintenance

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]